

PRIVACY POLICY

1. Introduction

Welcome to **DoccompareAI** (“we,” “us,” or “our”). We respect your privacy and take data protection seriously. This Privacy Policy explains how we collect, use, disclose, and safeguard your personal information when you access or use our website, platform, and related services (collectively, the “**Services**”).

By accessing or using our Services, you agree to this Privacy Policy and our Terms of Service. If you do not agree, please discontinue use.

2. Information We Collect

We collect several categories of information to operate and improve our Services:

2.1 Personal Information

- **Account Registration Data:** Email address, name, or other contact details when you create an account or sign in via third-party providers (e.g., Google).
- **Payment Information:** We use Stripe for payments. While we do not store your full payment details on our servers, we maintain records of your transaction status (e.g., subscription dates, limited billing data, Stripe customer ID) to manage your subscription.

2.2 Uploaded Documents and Text Inputs

- **Document Uploads:** You may upload or submit documents (PDF, DOCX, TXT, etc.) for comparison, gap analysis, or other related Services. We process those files to provide the functionality you request.
- **Text Inputs:** You may provide text (e.g., sections or specific content) for analysis or comparison. This data is similarly processed and stored as necessary to deliver the requested Services.

2.3 Usage Data

- **Technical and Device Information:** IP address, browser type, operating system, referring URLs, and other standard log information may be collected automatically.
- **Activity Logs:** We log requests you send to our APIs (like timestamps, usage metrics) to manage account usage, prevent abuse, and enhance the Services.

2.4 Cookies and Similar Technologies

- We use cookies and similar technologies to keep you logged in, remember preferences, and analyze user behavior. Third-party analytics may also place cookies on your device to collect data on our behalf.
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3. How We Use Your Information

We use the collected information for:

1. **Service Provision:**

- Processing document comparisons or gap analyses.
- Authenticating and managing user accounts.
- Handling subscription billing (via Stripe) and account management.

2. **Service Improvement:**

- Analyzing user activity to improve features and performance.
- Monitoring usage to ensure no excessive or fraudulent behavior.
- Researching and developing new functionalities.

3. **Communication & Support:**

- Sending technical or administrative updates, alerts, and notifications.
- Responding to inquiries, complaints, and support requests.

4. **Legal Compliance & Protection:**

- Enforcing our Terms of Service.
 - Complying with applicable laws, regulations, or legal processes.
 - Protecting our rights, privacy, safety, or property and that of our users.
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4. How We Share and Disclose Information

We do **not** sell your personal data. However, we may share data:

1. **With Service Providers:**

- **Supabase:** For database and backend infrastructure where user accounts, usage logs, or uploaded data may be stored.
- **Stripe:** For processing payments and subscriptions.
- **Third-Party APIs/LLMs:** We may send your textual data or document content to external AI or LLM services strictly for the purpose of fulfilling requested analyses or comparisons.

2. **Legal Requirements:**

- If required by law or in response to valid legal process.
- If we believe disclosure is necessary to protect our rights, investigate fraud, or enforce our agreements.

3. **Business Transactions:**

- If DoccompareAI is involved in a merger, acquisition, or asset sale, user data may be transferred to the new entity.
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5. Data Retention

- **Duration:** We retain personal data, documents, and text inputs only as long as needed to provide the Services or as required by law.
 - **Deletion Requests:** You may request data deletion at any time by contacting us. Note that some data may remain in backup archives for a limited period.
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6. Data Security

We employ commercially reasonable safeguards to protect your information:

- **Encryption in Transit:** We use HTTPS to secure data sent between you and our servers.
 - **Access Controls:** We limit access to your personal information to authorized staff and service providers who need it for business or legal reasons.
 - **No Absolute Security:** While we strive to protect your data, no online system is 100% secure. You provide information at your own risk.
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7. Children's Privacy

DocompareAI is not directed at children under 16. We do not knowingly collect personal data from minors. If you believe a child has provided us with personal information, please contact us to arrange removal.

8. Your Rights and Choices

- **Account Deletion:** You may cancel your account, and we will delete or anonymize your data unless otherwise required by law.
- **Access & Update:** You can review and update your information in your account settings.
- **Cookies:** You may disable cookies in your browser, though this may affect some functionality of our Services.

If you are in a jurisdiction with specific data protection rights (e.g., the GDPR in the EU), you may have additional rights to access, rectify, erase, or restrict the processing of your personal information. Contact us for assistance.

9. Changes to This Policy

We may update this Privacy Policy from time to time. Material changes will be posted on our website or communicated via email or in-app notification. By continuing to use our Services after these changes become effective, you accept the revised policy.

10. Contact Us

For questions or concerns regarding this Privacy Policy or our practices:

- **Email:** contact@docompareai.com